

Mt. Shasta City Council Regular City Council Meeting Agenda

Mt. Shasta Community Center, 629 Alder Street

Monday, November 10, 2014; 5:30 p.m.

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

Page	Item	STANDING AGENDA ITEMS
	1.	Call to Order and Flag Salute
	2.	Roll call
	3.	Special Presentations & Announcements: a. Manufacturing/Business Career Pathway – Bright Nichols-Stock/Thad Wallace (10 minutes)
	4.	City Council Interviews of Board/Commission /Commissioner Candidates: None
	5.	Public Comment: Welcome to our City Council meeting. The Council invites the public to address the Council on matters on the Consent Agenda and matters not listed on the agenda that are within the Council’s subject matter jurisdiction. If the Public wishes to comment on matters that are on the agenda, the Council will request comment when the matter is heard. The Council reserves the right to limit public comment on matters that are outside its subject matter jurisdiction. The City Council may regulate the total amount of time on particular issues and for speakers (typically 3 minutes). The Council may place additional time limits on comments, to ensure members of the public have an opportunity to speak and the Council is able to complete its business. A group may be asked to choose a spokesperson to address the Council on a subject matter, or the Council may limit the number of persons addressing the Council whenever a group of persons wishes to address the council on the same subject matter. Speakers may not cede their time to another. The Mayor manages the City Council meeting with a commitment to effective engagement while maintaining a positive, respectful decorum. The Mayor will typically start the Public Comment period sharing the following reminders relating decorum and Brown Act compliance efforts: <ul style="list-style-type: none"> ✓ This is the time for the public to address the Council on matters on the Consent Agenda or matters NOT on the Council Agenda. This will be a comment period only. If the public wishes a response they may provide their contact information to the Deputy City Clerk. ✓ The Mayor will recognize each speaker in an orderly fashion. Most often, the Mayor will call the speakers whom have signed in first and shall then call for those who would like to address the Council but whom did not sign in by inviting them to come to the front of the room and wait to be recognized to speak. Once the speaker is recognized, the speaker will address the Council only and shall provide comment from the public microphone. Public Comment will typically not be taken from any person shouting from the audience. ✓ No heckling or shouting from the audience at a speaker shall be permitted. ✓ The City Council may ask “clarifying” questions only. Due to equity and Brown Act concerns, the Council will avoid engaging in dialogue or debate. ✓ If there is an item of great community significance/interest and is within the Council’s subject matter jurisdiction, the Council may request the item be agendized for further consideration at a subsequent Council meeting.
	6.	Meeting Recess (As Necessary)

CITY COUNCIL BUSINESS	
P 5-8	7. Consent Agenda - The City Manager recommends approval of the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.
P 9-14	a. Acceptance of Brown Act Committee Minutes: CEDAC Regular Meeting Minutes of July 8, 2014
P 15-19	b. Approval of Disbursements: Accounts Payable: 10/21/14, and 10/30/14; Total Gross Payroll and Taxes: For Period Ending 10/29/14 (Finance Director).
P 21-24	c. Resolution CCR-14-61 RE: Authorizing a Memorandum of Agreement with the City of Weed for reimbursement of costs associated with the Boles Fire Response (Finance Director).
P 25	d. Resolution CCR-14-62 RE: Support for the Upstate Regional Application for Plug-In Electric Vehicle Readiness (Finance Director).
P 25	8. Public Hearing RE: Brownfields <u>Background:</u> Updated information regarding the status of the Brownfield Assessment and Cleanup Project <u>Report By:</u> Muriel Howarth-Terrell, Finance Director <u>Council Action:</u> Informational only
P 27-30	9. Update of the Transient Action Response Plan <u>Background:</u> Police Chief will provide Council with an update of this year's Initiatives and New Programs. <u>Report By:</u> Parish Cross, Chief of Police <u>Council Action:</u> Informational only
CITY COUNCIL/STAFF REPORTING PERIOD	
	10. Council Reports on Attendance at Appointed/Outside Meetings
	11. Council and Staff Comments
	12. Future Agenda Items (Appearing on the agenda within 60-90 days): a. Review of Ordinance #275 with the intent to add language allowing the inclusion of downtown property owners to be eligible to sit on the DEAC – 12/2014 (Waiting for legal review)

	<ul style="list-style-type: none">b. Recycling Enhancements – 11/2014 (Waiting for Rotary Interact Club to install new containers)c. Fire Department Sleeper Program Update – 1/2015d. Possible RV Park Development at “The Landing Commerce Park” – 12/2014e. LED Light System Update – 12/2014f. Discuss potential Connection Fee Moratorium to Housing and Multi-Housing Units – 11/2014
	<p>13. Closed Session:</p> <ul style="list-style-type: none">a. Conference Involving SCORE Claim (Gov. Code 54956.95) Claimant: Erickson Agency Representative: Finance Director <p><i>(Report on Closed Session Item to Follow After Council Reconvenes)</i></p>
	<p>14. Adjourn</p> <p>Availability of Public Records: All public records related to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall located at 305 North Mt. Shasta Blvd., Mt. Shasta, CA at the same time the public records are distributed or made available to the members of the legislative body. Agenda related writings or documents provided to a majority of the legislative body after distribution of the Agenda packet will be available for public review within a separate binder at City Hall at the same time as they are made available to the members of the legislative body.</p> <p>The City of Mt. Shasta does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or provision of services. In compliance with the Americans with Disabilities Act, persons requiring accommodations for a disability at a public meeting should notify the City Clerk or Deputy City Clerk at least 48 hours prior to the meeting at (530) 926-7510 in order to allow the City sufficient time to make reasonable arrangements to accommodate participation in this meeting</p>

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**COMMUNITY ECONOMIC DEVELOPMENT ACTIVITIES COMMITTEE DRAFT
MEETING MINUTES**

UPSTAIRS CONFERENCE ROOM - ABOVE POLICE DEPARTMENT

303 North Mt. Shasta Boulevard

Tuesday, July 8, 2014; 2:30 p.m.

Approved as Submitted on October 14, 2014

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

Page	Item
	1. Call to Order At the hour of 2:34 p.m. Vice-Chair Clure called the meeting to order.
	2. Roll call Present: Members Mark Clure, Jim Mullins, Nancy Swift, Josephine Toms, Tonya Dowse, Seata Madison, and Tessa Montgomery Absent: Tom Moore City Council Representative: Geoff Harkness City Staff: City Manager, Paul Eckert
	3. Public Comment: None
	4. Approval of Minutes: Minutes of January 14, 2014 MOTION to approve the minutes of the January 14, 2014, meeting. Motion By: Tonya Dowse Second By: Nancy Swift Committee Action: Motion carried on a voice vote of 7-0-0.
	5. Introduction of New Member/Election of Chair and Vice-Chair Tessa Montgomery was introduced and welcomed as the newly appointed member of the CEDAC. Nominations were entertained for the position of Committee Chair person. Tonya Dowse nominated Mark Clure for Committee Chair. Nomination by: Tonya Dowse Second By: Josephine Toms Committee Action: Motion carried on a voice vote of 7-0-0.

	<p>Josephine Toms nominated Nancy Swift as the Committee Vice-Chair. Nomination by: Josephine Toms Second By: Tonya Dowse Committee Action: Motion carried on a voice vote of 7-0-0.</p>
	<p>6. Comments/Reports:</p> <ul style="list-style-type: none"> • Tonya Dowse gave a brief update on the efforts to create a TBID (Tourism Business Improvement District). A discussion of the Committee was held regarding education and outreach with respect to the TBID process and the benefits for businesses. Ms. Dowse indicated there is currently a steering committee driving these efforts. • City Councilmember Harkness provided an update as to the business investors and spoke to the concept of an "Angel Investor" program. He indicated there will be a meeting in August to meet with local investors and explore the "Angel Investor" program in Redding. A Committee discussion was held regarding options to apply for an SBA grant to develop a Business Accelerator Program. Committee members were supportive of JEDI submitting a grant application and Committee Member Nancy Swift will look into the SBA grant and bring information back to the group. • The City Manager, Paul Eckert, reported on the City's Strategic Plan and provided Committee Members with a copy. He explained how the document will be used by the City and staff and reiterated the Strategic Plan is a living document. • Nancy Swift reported on the success of "Meet the Lenders" event. <p>A Committee discussion was held regarding expanding the role of the Chamber while collaborating with JEDI and where businesses may go to get assistance. The concept of a "business portal" was further discussed. The Committee asked for Nancy Swift to bring back information at the next meeting.</p>
	<p>6. 2014 Business Walk Results Report (Paul Eckert/Muriel Howarth-Terrell)</p> <p>The City Manager, Paul Eckert, reported on the outcome of the 2014 Business Walk and reiterated the importance of making sure there is follow-up and follow through. The Committee engaged in a discussion as to what should be done with the data contained in the report. Jim Mullins stated he will be visiting with each business owner face to face and following-up on some of the responses from the Business Walk. Further discussion was held on next steps and relationship building with the existing business, while engaging industry and manufacturing based businesses.</p> <p>City Manager Eckert will create a "dashboard" on the City's webpage, enabling the community and business owners to access the information and follow efforts made as a result of the information gained during the Business Walk. Tessa Montgomery</p>

	<p>suggested the businesses visited be hand delivered the follow-up report.</p> <p>By consensus of the Committee agenda item #9 was taken up at this time.</p> <p>City Manager Eckert provided an update on the efforts being made toward dealing with the transient population. He spoke to the training provided to business owners by the Police Department, foot patrol in town, regular patrol of "The Landing", closure of train box cars, and the progress of the Welcome Committee.</p> <p>The issue of transients camping along the Gateway Trail with their dogs and the dogs "rushing" those on the trail was brought forward and discussed.</p>
	<p>7. The Landing/Brownfields Update/Marketing Update (Paul Eckert and Tonya Dowse)</p> <p>City Manager Eckert reported on the progress at "The Landing", including the concept of the development of an RV Park on the north side of the property, an interpretive center and long-range ideas of things like a hotel with a themed water park, etc. A brief discussion was entertained regarding the timeline for the conceptual projects.</p> <p>The Committee discussed previous plans for a discovery center and reviving that project.</p> <p>Tonya Dowse spoke to the Economic Development Council's involvement with the Brownfields project.</p>
	<p>8. Chamber of Commerce Update (Jim Mullins)</p> <p>Jim Mullins, Chamber Executive Director, updated the Committee on his efforts to clean-up the space around the Chamber building and the on-going efforts to paint and repair both the inside and outside of the building. Mr. Mullins reported on changes with program staff and structure of both the Chamber and the Visitors Bureau. He spoke to the increased efforts of coordinating and working with the City and to the creation of a Chamber Ambassador Program.</p> <p>A brief discussion was held by the Committee regarding international tourism.</p>
	<p>9. Transient Efforts Update (Paul Eckert)</p> <p>This agenda item was discussed earlier in the meeting.</p>
	<p>10. Future Agenda Items/Comments by Committee Members:</p> <ul style="list-style-type: none"> • Business Portal development – Nancy Swift • SBA Business Acceleration Program Grant – Nancy Swift

	11. Adjourn
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	There being no further business before the Committee, the meeting was adjourned at the hour of 4:31 p.m. to the next Regular CEDAC meeting to be held on Tuesday, October 14, 2014 at 2:30 p.m.
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Respectfully Submitted,

Tammy Lapthorne

Tammy Lapthorne,
Deputy City Clerk

City Council Agenda Item # 7b

Meeting Date: November 10, 2014

To: Mayor and City Council

From: Director of Finance

Subject: Approval of Warrants and Payroll

X	Regular Session
	Special Session
	Emergency Session
	Closed Session

Recommendation:

Staff respectfully recommends the Mayor and City Council approve warrants paid including payroll benefits and withholding, and payroll distribution, in the amount of \$274,208.95.

Background & Summary:

Approval of Check Numbers 34908-34971	\$ 209,453.23
Total Payroll Distribution	\$ 47,042.94
Payroll Taxes	\$ 17,712.78
Grand Total Payments	<u>\$ 274,208.95</u>

Financial Impact:

N/A

Attachments:

- 1.) Check Registers – 10/21/14, 10/30/14
- 2.) ACH Payroll Distribution – 10/29/14
- 3.) EFTPS Reports – 11/4/14

Check Register Report

Date: 10/21/2014

Time: 4:06 pm

Page: 1

BANK: TRI COUNTIES BANK

City of Mt. Shasta

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
TRI COUNTIES BANK Checks							
34908	10/21/2014	Printed		10140	AIELLO, GOODRICH & TEUSCHER	Audit services thru 09/30/14	14,500.00
34909	10/21/2014	Printed		25050	AT&T	Sep 14 CLETS phone service	545.61
34910	10/21/2014	Printed		25050	AT&T	Sep 14 phone & fax service	557.54
34911	10/21/2014	Printed		11120	BANK OF AMERICA-CITY	Sep 14 misc charges	614.39
34912	10/21/2014	Printed		11100	BANK OF AMERICA-PD	Sep 14 misc charges	797.70
34913	10/21/2014	Printed		80015	RODNEY BRYAN	Reimb- tool, mileage, plates	149.13
34914	10/21/2014	Printed		12260	CASCADE FIRE EQUIPMENT	Hose packs - Fire	496.19
34915	10/21/2014	Printed		12480	CHIEF SUPPLY	Replacement bullet proof vest	47.61
34916	10/21/2014	Printed		12685	COMSCO, INC.	2 mil black garbage bags	451.42
34917	10/21/2014	Printed		12700	CONNEY SAFETY PRODUCTS	Respirators & gloves - Sewer	543.16
34918	10/21/2014	Printed		13140	DEPT OF JUSTICE BUREAU OF	CWP renewals Birdwell & Bjers	104.00
34919	10/21/2014	Printed		13981	ECONOLITE CONTROL PRODUCTS	LEDs for traffic signals	260.77
34920	10/21/2014	Printed		15180	FISCHER'S SISKIYOU BACKHOE	Chemical toilets - Car Show	318.88
34921	10/21/2014	Printed		15221	FRIENDS OF THE MT SHASTA	Sep 14 contract allocation	3,576.87
34922	10/21/2014	Printed		17100	HEATON STEEL & SUPPLY	Chop saw disks & gloves	118.62
34923	10/21/2014	Printed		18031	INGRAM LIBRARY SERVICES	Books for Mt Shasta Library	381.63
34924	10/21/2014	Printed		18063	INTERSTATE BATTERY	Batteries - Shop	106.61
34925	10/21/2014	Printed		22140	KENNY, SNOWDEN & NORINE	Sep 14 City Attorney services	3,586.90
34926	10/21/2014	Printed		22006	MALLORY SAFETY & SUPPLY LLC	Fire nozzles	1,142.66
34927	10/21/2014	Printed		22055	CINDY & RANDY MCCABE	Refund utility credit balance	151.05
34928	10/21/2014	Printed		22088	MINTIER HARNISH PLANNING CONS	Housing Element Project	1,373.95
34929	10/21/2014	Printed		28620	MT SHASTA AREA NEWSPAPERS	RFP Firefighter Turnouts	391.15
34930	10/21/2014	Printed		22292	MT SHASTA MUSEUM ASSOCIATION	2014-15 Council Allocation	2,000.00
34931	10/21/2014	Printed		22295	MT. SHASTA HERALD	2014-15 newspaper subscription	38.00
34932	10/21/2014	Printed		22320	MT. SHASTA SPRING WATER	Aug - Oct 14 WWTP water	48.10
34933	10/21/2014	Printed		22354	MUNIQUEP LLC	Water Telemetry Project	3,839.60
34934	10/21/2014	Printed		24033	OREILLY AUTOMOTIVE INC	Vehicle part - Fire	8.77
34935	10/21/2014	Printed		24037	ORKIN PEST CONTROL	Library pest control services	70.00
34936	10/21/2014	Printed		25020	PACE CIVIL, INC.	Sep 14 Water SCADA/Telemetry	78,567.61
34937	10/21/2014	Printed		25060	PACIFIC MUNICIPAL CONSULTANTS	Sep 14 planning services	1,530.00
34938	10/21/2014	Printed		25080	PACIFIC POWER & LIGHT	Sep 14 electric service	18,053.33
34939	10/21/2014	Printed		25100	PAPE' MACHINERY INC	Parts - PW #41	234.77
34940	10/21/2014	Printed		25088	ALAN PARDEE, ASLA	ATAC EVMM Community Meeting	500.00
34941	10/21/2014	Printed		25120	PERSONNEL PREFERENCE INC	Temp PW help - Burns	1,944.00
34942	10/21/2014	Printed		27040	RAY-MAC MECHANICAL INC	PD HVAC repairs	449.73
34943	10/21/2014	Printed		28588	SCHLUMBERGER CONSULTING	Traffic Study thru 09/29/14	5,170.00
34944	10/21/2014	Printed		28123	SHASCADE	Refund utility deposit-Guvench	106.60
34945	10/21/2014	Printed		28173	SHASTA CLEANING & MAINTENANCE	Library cleaning serv 10/13/14	240.00
34946	10/21/2014	Printed		28255	SIERRA CHEMICAL COMPANY	Container deposit refund	710.01
34947	10/21/2014	Printed		28372	SISKIYOU COUNTY ECONOMIC	Oct 14 Econ Dev Partners	2,083.33
34948	10/21/2014	Printed		22220	SISKIYOU MASONIC TEMPLE BOARD	Sep 14 building rental	1,575.00
34949	10/21/2014	Printed		28520	SISKIYOU MEDICAL GROUP	C Bullerwell DMV physical	125.00
34950	10/21/2014	Printed		28573	SISKIYOU TECHNOLOGY CONS INC	DVI cable	8.28
34951	10/21/2014	Printed		11380	SJ DENHAM-MT. SHASTA	Parts - PD #11	112.92
34952	10/21/2014	Printed		28595	JOHN SMITH SANITATION INC	Oct 14 solid waste & recycling	28,672.84
34953	10/21/2014	Printed		28740	STATE OF CALIFORNIA	Sep 14 live scan fees	1,091.00
34954	10/21/2014	Printed		29171	TRI COUNTIES BANK	Sep 14 misc charges - Library	2,692.37
34955	10/21/2014	Printed		30007	USA BLUE BOOK	Gloves, glasses, lubricant	339.39
34956	10/21/2014	Printed		32149	WILD HARE PRINTABLES	Car Show t-shirts	2,587.03

Total Checks: 49

Checks Total (excluding void checks):

183,013.52

Check Register Report

Date: 10/30/2014

Time: 7:25 am

Page: 1

City of Mt. Shasta

BANK: TRI COUNTIES BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
TRI COUNTIES BANK Checks							
34957	10/30/2014	Printed		12152	CALIFORNIA BUILDING STANDARDS	Jul - Sep 14 fees collected	15.00
34958	10/30/2014	Printed		12185	CALIFORNIA P.E.R.S.	10/30/14 Rate Plan 925	5,851.95
34959	10/30/2014	Printed		12185	CALIFORNIA P.E.R.S.	10/30/14 Rate Plan 926	1,399.09
34960	10/30/2014	Printed		12185	CALIFORNIA P.E.R.S.	10/30/14 Rate Plan 927	3,853.62
34961	10/30/2014	Printed		12185	CALIFORNIA P.E.R.S.	10/30/14 Rate Plan 25862	371.00
34962	10/30/2014	Printed		12185	CALIFORNIA P.E.R.S.	10/30/14 Rate Plan 27429	1,295.20
34963	10/30/2014	Printed		13227	NICOLE DOVE	Reimb - Planning Seminar	274.01
34964	10/30/2014	Printed		13904	PAUL ECKERT	Reimb - binders & lunch	55.11
34965	10/30/2014	Printed		23052	NORTHLAND CABLE TELEVISION INC	Cable hookup - new PW office	739.90
34966	10/30/2014	Printed		25116	JAY POLK	PW Clothing/Boot Allowance	220.00
34967	10/30/2014	Printed		25151	JODI POLK	Reimb - City Hall air purifier	175.00
34968	10/30/2014	Printed		25125	PUBLIC EMPLOYEES' RETIREMENT	Nov 14 health insurance	11,922.16
34969	10/30/2014	Printed		60250	JOE RESTINE	Reimb - training food & toll	158.26
34970	10/30/2014	Printed		30078	UNITED STATES TREASURY	Wage Garnishment - R Deruyter	75.00
34971	10/30/2014	Printed		32018	BARBARA WAGNER	Reimb - Planning Seminar	34.41

Total Checks: 15

Checks Total (excluding void checks): 26,439.71

Total Payments: 15

Bank Total (excluding void checks): 26,439.71

Total Payments: 15

Grand Total (excluding void checks): 26,439.71

tri counties bank

Approval History

Select the appropriate criteria for the approvals you want to see and click Submit. When approvals display, click a batch ID for more detail.

Type:	Originator:	Approver:
All	All	All
From Initiated Date:	To Initiated Date:	
10/24/2014	10/29/2014	Submit

Type	ID	Name	Initiated Date	Effective Date	Approval Expiration Date	Approval Action Date	Originator	Approver	Transfer From	Transfer To	Action	Amount
ACH PPD Credits (PPD, PPD+)	<u>70113</u>		10/29/2014	10/29/2014	10/29/2014	10/29/2014	Polk, Jodi	Howarth Terrell, Muriel	City of Mt Shasta		Approved	\$47,042.94

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FEDERAL PAYROLL TAX PAYMENT (EFTPS-941)		
PAYROLL PERIOD ENDING:		10/26/14
PAYROLL DATE:		10/30/14
ACCOUNT NAME:	ACCT.#	AMOUNT
F.I.C.A.:		
MEDICARE	11-000-2110	\$1,805.98
SOCIAL SECURITY	11-000-2110	\$7,721.88
FED. WITHHOLDING	11-000-2120	\$5,966.37
TOTAL DEPOSIT:		\$15,494.23
EFTPS CONFIRMATION NO:		
EFTPS BANK DEBIT DATE:		11/4/2014
APPROVED:		

E.D.D.-STATE PAYROLL TAX PAYMENT-14080**PAYROLL PERIOD ENDING:** 10/26/14**PAYROLL DATE:** 10/30/14

ACCOUNT NAME:	ACCT.#	AMOUNT
STATE WITHHOLDING	11-000-2130 800-3824-3 All	\$1,815.55
STATE DISABILITY (S.D.I.)	11-000-2140 776-5197-4	\$403.00
TOTAL DEPOSIT:		\$2,218.55

E.D.D. CONFIRMATION NO. (STATE)**E.D.D. CONFIRMATION NO. (S.D.I.)****E.D.D. BANK DEBIT DATE:** 11/4/2014**APPROVED:**

City Council Agenda Item #7c

Meeting Date: November 10, 2014

To: Mayor and City Council

From: Director of Finance, Muriel Terrell

Subject: Approval of A Resolution authorizing a Memorandum of Agreement with the City of Weed for reimbursement of costs associated with the Boles Fire Response.

<input checked="" type="checkbox"/>	Regular Session
<input type="checkbox"/>	Special Session
<input type="checkbox"/>	Emergency Session
<input type="checkbox"/>	Closed Session

Recommendation:

Staff respectfully requests the City Council adopt the proposed resolution authorizing a Memorandum of Agreement with the City of Weed for Reimbursement of Costs Associated with the Boles Fire and the Resolution authorizing the Memorandum Agreement.

Background & Summary:

The City of Mt. Shasta Police Department provided assistance to the City of Weed during the Boles Fire. The Boles Fire was subsequently declared a disaster by the State of California, an action which allows the City of Mt. Shasta to apply for reimbursement costs associated with responding to the disaster on behalf of the City of Weed.

Financial Impact:

Reimbursement of direct costs for response and administrative support for the Boles Fire is estimated to be \$7,000.

Attachments:

1. Memorandum Agreement
2. Resolution CCR-14-61

RESOLUTION NO. CCR-14-61

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF MT. SHASTA
AUTHORIZING A MEMORANDUM OF AGREEMENT WITH THE CITY OF WEED
FOR REIMBURSEMENT OF COSTS ASSOCIATED WITH THE BOLES FIRE
RESPONSE**

WHEREAS, the City is a municipal corporation with the legal authority to enter into contracts and agreements in the State of California; and

WHEREAS, the State of California declared the Boles Fire in the City of Weed, California to be a wildfire disaster; and

WHEREAS, the City of Mt. Shasta Police Department provided disaster assistance to the City of Weed during the Boles Fire; and

WHEREAS, pursuant to Title 14 of the California Code of Regulations, Section 15061(b)(3) that this action is exempt from the requirements of the California Environmental Quality Act (CEQA) in that it is not a Project which has the potential of causing a significant effect on the environment; and

**NOW , THEREFORE , THE CITY COUNCIL OF THE CITY OF MT. SHASTA
DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:**

Section 1. The Council hereby finds and determines that the foregoing recitals are true and correct.

Section 2. The City Manager or designee is hereby authorized to execute a Memorandum of Agreement with the City of Weed, with such changes, insertions and omissions as may be approved by the City Manager, by the City Clerk or such Clerk's designee is hereby authorized and directed to affix the City's seal to said document and to attest thereto.

Section 3. The City Manager and the City Clerk, and all other proper officers and officials of the City are hereby authorized and directed to execute such other agreements, documents and certificates, and to perform such other acts and deeds, as may be necessary of convenient to effect purposes of this Resolution and the transactions herein authorized.

Section 4. It is further resolved, if any section, subsection, part, clause, sentence, or phrase of this Resolution of the application thereof for any reason is held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, the validity of the remaining portions of this Resolution, the application thereof, shall not be effected thereby but shall remain in full force and effect, it being the intention of the City Council to adopt each and every section, subsection, part, clause, sentence or phrase regardless of whether any other section, subsection, part, clause, sentence or phrase or the application thereof is held invalid or unconstitutional.

Section 5. This resolution shall take effect immediately upon its passage.

ROLL CALL VOTE:

AYES: Councilmembers

NOES:

ABSENT:

ABSTAIN:

DATED: November 10, 2014

CITY OF MT. SHASTA:

Timothy Stearns, Mayor

ATTEST:

Tammy Lapthorne, Deputy City Clerk

**MEMORANDUM OF AGREEMENT BETWEEN CITY OF MT. SHASTA
AND THE CITY OF WEED PERTAINING TO ASSISTANCE
UNDER THE LAW ENFORCEMENT MUTUAL AID PLAN**

WHEREAS, on September 15, 2014 extreme fuel and wind conditions aided several fires that swept through the region; and

WHEREAS, these fires consisted of the Boles Fire in the City of Weed, Siskiyou County, California and the Siskiyou County Wildfires; and

WHEREAS, collectively these will be referred to as "BOLES FIRE;" and

WHEREAS, on September 15, 2014 a Declaration of Emergency (FEMA-5079-FM) was issued for the Boles Fire; and

WHEREAS, the Law Enforcement Mutual Aid Plan is issued and revised under the authority of Sections 8550, 8569, 8615 through 8619, and 8668 of the California Government Code, the California Emergency Plan, and the Master Mutual Aid Agreement; and

WHEREAS, the Law Enforcement Mutual Aid Plan delineates the current state policy concerning law enforcement mutual aid; and

WHEREAS, the Law Enforcement Mutual Aid Plan describes the standard procedures used to acquire law enforcement mutual aid resources and the method to ensure coordination of law enforcement mutual aid planning and readiness; and

WHEREAS, the Chief of Police is the Operational Area Law Enforcement and Mutual Aid Coordinator; and

WHEREAS, Law Enforcement Mutual Aid Plan provides, in pertinent part, "When an emergency develops or appears to be developing which cannot be resolved by a law enforcement agency within an Operational Area, it is the responsibility of the Operational Area Mutual Aid Coordinator to provide assistance and coordination to control the problem"; and

WHEREAS, the Law Enforcement Mutual Aid Plan provides, in pertinent part, "A request for law enforcement mutual aid requires the approval of the chief law enforcement officer of the requesting jurisdiction"; and

WHEREAS, the Police Chief of the City of Weed requested the mutual aid assistance of the City of Mt. Shasta, pursuant to the Law Enforcement Mutual Aid Plan to support law enforcement services in connection with the Boles Fire; and

WHEREAS, City of Mt. Shasta Police Department provided mutual aid assistance consisting of law enforcement personnel, equipment, and materials from September 15, 2014 to September 22, 2014 to assist with law enforcement services in connection with the Boles Fire; and

MEMORANDUM OF AGREEMENT BETWEEN CITY OF MT. SHASTA AND THE CITY OF WEED PERTAINING
TO ASSISTANCE UNDER THE LAW ENFORCEMENT MUTUAL AID PLAN

WHEREAS, the City of Mt. Shasta agrees to document all of its mutual aid assistance costs related to the Boles Fire as attachments to this MOA and submit to the City of Weed as soon as practicable; and

NOW, THEREFORE, IT IS HEREBY AGREED by and between the City of Weed and the City of Mt. Shasta that the City of Weed shall reimburse all reasonable costs associated with City of Mt. Shasta's law enforcement mutual aid assistance during the Boles Fire.

CITY OF WEED

CITY OF MT. SHASTA

By _____
Ron Stock
City Manager

By _____
Paul Eckert
City Manager

Date: _____

Date: _____

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City Council Agenda Item #7d

Meeting Date: November 10, 2014

To: Mayor and City Council

From: Director of Finance, Muriel Terrell

Subject: Support for the Upstate Regional Application for Plug-In Electric Vehicle Readiness

X	Regular Session
	Special Session
	Emergency Session
	Closed Session

Recommendation:

Staff respectfully requests the City Council adopt the proposed resolution authorizing the submittal of a support letter and the application for alternative and renewable fuel vehicle technology program grant funds in the amount of \$300,000 to plan and implement regional plug-in electric vehicle readiness.

Background & Summary:

We have successfully completed the PEV planning process for the Upstate California Region and the next step in the PEV readiness project that will develop the necessary tactics to proceed with the long-term goals of developing critical public PEV infrastructure in our region.

Financial Impact:

None.

Attachments:

1. Letter to California Energy Commission
2. Resolution CCR-14-62

November 10, 2014

California Energy Commission
Grants and Loans Office
1516 Ninth Street, MS-1
Sacramento, CA 95814

RE: Support for the Upstate Regional Application for Plug-In Electric Vehicle Readiness, PON-14-603

To whom it may concern:

The City of Mt. Shasta is proud to have successfully completed the PEV planning process for the Upstate California Region including Siskiyou, Shasta and Tehama Counties. The City of Mt. Shasta is now ready to implement this plan and assist Glenn and Colusa Counties, located just south of the Upstate Region, in the PEV planning process.

The City understands that this funding application is the next step of the PEV readiness project that will develop the necessary tactics to proceed with the long-term goals of developing critical public PEV infrastructure in our region. By assisting Glenn and Colusa Counties in the PEV planning process we can help fill the remaining Interstate 5 corridor PEV infrastructure gap, extend the Upstate California region south and implement the completed PEV readiness plan for Siskiyou, Shasta and Tehama Counties. The City of Mt. Shasta recognizes that these long-term goals to support PEV infrastructure development are in the interest of not only our jurisdiction but also the region, state and nation to improve energy resiliency, improve air quality, and create and retain jobs in our changing economy.

The City will continue to provide access to appropriate department directors to help facilitate the activities outlined in the project, and we have appointed a member of our City Council to hold a seat on the Plug-In Electric Vehicle Coordinating Council (PEVCC). The City recognizes the PEVCC support is crucial to the success of the PEV readiness efforts. We have enjoyed the recent progress on PEV planning and are eager to continue participating in the PEV development efforts in Upstate California with the California Energy Commission.

Please do not hesitate to contact me through our City Manager's office at (530) 926-7510, or Eckert@mtshastaca.gov if you need additional information.

Sincerely,

Tim Stearns
Mayor, City of Mt. Shasta

RESOLUTION NO. CCR-14-62

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF MT. SHASTA
AUTHORIZING THE SUBMITTAL OF AN APPLICATION
FOR ALTERNATIVE AND RENEWABLE FUEL VEHICLE
TECHNOLOGY PROGRAM GRANT FUNDS
IN THE AMOUNT OF \$300,000
TO PLAN AND IMPLEMENT REGIONAL PLUG-IN
ELECTRIC VEHICLE READINESS**

WHEREAS, the City of Mt. Shasta recognizes that it is in the interest of the region, state, and nation to improve energy resiliency; reduce greenhouse gas emissions; reduce petroleum use; create and retain jobs; and reduce fossil fuel emissions; within our jurisdiction; and

WHEREAS, Alternative and Renewable Fuel Vehicle Technology (ARFVT) Program funds are available through the California Energy Commission's ARFVT Program for grants to eligible California local or regional public entities for the next phase of regional readiness planning and implementation for plug-in electric vehicles (PEV); and

WHEREAS, the City of Mt. Shasta has completed the PEV planning process for the Upstate California Region including Siskiyou, Shasta, and Tehama Counties; and is now ready to implement this plan and fill the Interstate 5 corridor PEV infrastructure gap by extending the Upstate region south to assist Glenn and Colusa County PEV planning process; and

WHEREAS, the City of Mt. Shasta is eligible for ARFVT funding under the California Energy Commission's ARFVT Program; and

WHEREAS, the City of Mt. Shasta, in cooperation with its partners at the Siskiyou County Economic Development Council, the Upstate Regional Plug-In Electric Vehicle Coordination Council and the Counties of Glenn and Colusa, is proposing to assist in developing a PEV readiness plan in Glen and Colusa Counties and implement the Complete Upstate PEV readiness plan for Siskiyou, Shasta, and Tehama Counties in order to qualify for ARFVT funds from the California Energy Commission; and

WHEREAS, the City Council of the City of Mt. Shasta has considered the application of the California Environmental Quality Act (CEQA) to the approval of regional planning and implementation for plug-in electric vehicles

NOW, THEREFORE, BE IT RESOLVED, that in compliance with the CEQA, the City Council of the City of Mt. Shasta finds that the development of a regional readiness plan for plug-in electric vehicles is not a "project" under CEQA, because there will be no direct or foreseeable indirect physical change in the environment.

BE IT FURTHER RESOLVED that the City Council of the City of Mt. Shasta authorizes the submittal of the application to the California Energy Commission's ARFVT Program for funds in the amount of \$300,000 to execute the proposed regional plug-in vehicle implementation plan in Siskiyou, Shasta, and Tehama Counties and assisting in the development of a Glenn and Colusa plan for plug-in electric vehicles.

BE IT FURTHER RESOLVED that, if recommended for funding by the California Energy Commission, the City Council of the City of Mt. Shasta authorizes the acceptance of a grant award up to \$300,000, and, that the City Manager acting for the City of Mt. Shasta is hereby authorized and empowered to negotiate and execute in the name of the City of Mt. Shasta, all necessary contracts and agreements, and amendments hereto, to implement and carry out the purposes specified in the application.

The foregoing resolution was passed and adopted at a Meeting of the Mt. Shasta City Council this 10th day of November 2014 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

DATED: November 10, 2014

CITY OF MT. SHASTA:

Timothy Stearns, Mayor

ATTEST:

Tammy Lapthorne, Deputy City Clerk

City Council Agenda Item #8

Meeting Date: November 10, 2014

To: Mayor and City Council

From: Director of Finance, Muriel Terrell

Subject: Public hearing with updated information regarding the status of the Brownfield Assessment and Cleanup Project

<input checked="" type="checkbox"/>	Regular Session
<input type="checkbox"/>	Special Session
<input type="checkbox"/>	Emergency Session
<input type="checkbox"/>	Closed Session

Recommendation:

Staff respectfully requests the City Council hear and receive submitted information regarding updated information regarding the status of the Brownfield Assessment and Cleanup Project.

Background & Summary:

Over many years the old Roseburg Mill sites, now known as The Landing, has gone through many assessments and analysis. Recently, the City has been successful in receiving Brownfield Grant funding for additional assessments that will result in cleanup alternatives to bring The Landing closer to actual site development. The Siskiyou Economic Development Council will be providing the status of the Brownfield Assessment and Cleanup Project.

Financial Impact:

None.

Attachments:

None.

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City Council Agenda Item # 9

Meeting Date: November 10, 2014

To: Mayor and City Council

From: Parish D. Cross, Police Chief

Subject: Update of the Transient Action Plan

X	Regular Session
	Special Session
	Emergency Session
	Closed Session

Recommendation:

Staff respectfully requests the City Council hear information regarding an update of the Transient Action Plan response.

Background & Summary:

The Police Department has completed the second summer of the Transient Action Plan (TAP) which was introduced as a possible tool to help manage the seasonal influx of transients. The roots of TAP were based on tracking the police department's contacts with seasonal transients. Through dispatch, officers were tracking types of contacts and results of contacts with seasonal transients. For example, the department was documenting names and birthdates, documenting warnings or citations issued which also included dog licensing issues. As TAP progressed the police department realized that more needed to be done. As a result, the Department began putting together a concept intended to assist in creating a sense of education and expectations per the law for the seasonal transients. This concept was called the Welcoming Team/Ambassador Program and was intended to rely on volunteers within the community. Initially, the Department recruited several volunteers, however, there has been decreasing interest in participation. The program is currently seeking volunteers to carry out the mission of the program. "The Law and You," was an additional idea that came from the Welcoming Team/Ambassador Program. "The Law and You" came from this program and has been a very successful program in educating our businesses and citizens. "The Law and You" has been delivered through webinars, speaking engagements by the officers, and written material disseminated by the Chamber. The Police Department continues to provide this lesson to local business leader and citizens who would like the training. The Police Department has scheduled another officer-presented class to be held at George Washington Manor with hopes that the Ambassador Team could recruit a few of the residents of the manor.

Other efforts throughout the last two years have been made and many continue to be positive attributes of the TAP. One of these efforts include foot patrol, which has been a great success in managing and keeping several locations within the downtown commercial area clear of loitering. It should be noted, however, foot patrol is dependent upon the staffing of the department. If all positions are filled, foot patrol can be conducted in safe manner for the officers. Officers, when working shifts alone, are not required to conduct foot patrol. This is

due to officer safety and timely response issues that can crop up when officers are away from their vehicle.

The Police Department has also enforced a zero tolerance for any camping within the city jurisdiction and this is through proactive patrol in all suspected areas of camping. Also, we as the city, have completed other efforts to help manage the seasonal transients by securing two sets of railroad cars, relocation of Visitor Center and city benches and tables, clearing the former camp debris at "The Landing," thinning and creating access roads and trails for routine patrol by the police department, fire department, and the public works department.

Along with what has been done in a collaborative effort by the city, additional tools will be introduced to Council in the future. The Police Department will review ordinances of other cities dealing with seasonal transients and bring revised and new ordinances for Council's approval. Furthermore, the Department will work with Mountain Runners to form a remedial plan regarding issues at Parker Plaza. Parker Plaza is a piece of private property owned by Mountain Runners and is considered a park. The department is also currently working on reestablishing the Reserve Program. There is one applicant currently completing the background check and we are hoping to have a Level I Reserve assisting the Department. The Department is also putting together a new Explorer Post. This post will include not just police, but fire and medical. The Department is envisioning a Public Safety Explorer Post. The recruitment phase of that program is underway. The Police Department has learned that proactive patrol is the best way to assist in working with businesses and citizens regarding seasonal transients. This is a large reason why the Reserve Program and Explorer Post will be very helpful in assisting with scheduling which, in turn, will allow for more foot patrol. Foot patrol is seen by the Department as the best tool to work with seasonal transients, members of the community and the businesses.

The Police Department has learned through trial, error, the Business Walk, public outreach, and communication with other cities dealing with seasonal transients that the City of Mt. Shasta is not unique to seasonal transients. The Department has also learned that seasonal transients are not statistically bringing crime to Mt. Shasta but they are creating quality of life issues for some in the community and affecting some of our businesses in a negative way. Attached is a four-year survey of what the Department has seen regarding seasonal transients and the issues they bring. The City will continue to work with community members and business owners, strategizing and working to decrease negative issues created by seasonal transients.

Financial Impact:

Reserve Program- Staff time, Physical and Psychological Exam, Uniforms, and Equipment- Currently budgeted at \$1000

Explorer Post- Staff time, Uniforms, and some equipment. Approximately \$500 pending number of explorers

Attachments:

1. Data regarding call for service

<u>Marijuana calls</u>					
	2010	2011	2012	2013	2014
Jan					
Feb					
Mar				1	1
April				2	
May		2		1	1
June				1	3
July	1	1		2	3
August	1		1	2	
Sept			1	3	2
Oct	1				3
Nov	1	1			Thru 10/13/14
Dec		1	1		
TOTALS	4	5	3	12	13

<u>Panhandling/Loitering</u>					
	2010	2011	2012	2013	2014
Jan				1	2
Feb		2	2	1	3
Mar	1	2	1	6	4
April	1		2	5	10
May	1	1	3	10	17
June	2	1	4	14	24
July	4	8	4	19	14
August	3	3	10	27	24
Sept	1	10	3	22	13
Oct	1	3	1	8	6
Nov		1	1	7	Thru 10/13/14
Dec				3	
TOTALS	14	31	31	123	117

<u>Rays Theft Calls</u>					
2009	2010	2011	2012	2013	2014
3	7	2	3	6	5

<u>Rite Aid Theft Calls</u>					
2009	2010	2011	2012	2013	2014
6	6	5	5	15	18

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<u>Urinating in Public Calls</u>				
2010	2011	2012	2013	2014
3	11	3	6	5
	3 koslosky		3 shouse	